

UCLA Staff Assembly Executive Board Meeting

Tuesday, December 10, 2013, 12:00 - 1:30pm

1-441 MRL Board Room

Board Members:

Cindy Cordova, President

Rejeana Mathis, President-Elect

Tanya Williams, Immediate Past President (absent)

Shirelle Alexander, Vice President, Events

Kai Chan, Vice President, Information Systems

Ana Aquino, Vice President, Programs

Raffi Simonian, Vice President, Special Projects

Eric Wells, Vice President, Strategic Communications

Natasha Levy, Secretary/Historian

Ivonne Bates, Treasurer (absent)

Laura Stephey, Member-At-Large

Agenda

1. **Review and approve November 2013 meeting minutes:** Minutes were approved.
2. **President's Updates**
 - a. True Bruin Move and Groove 5K Run/Walk: will take place on Sunday, March 30, 2014 on the UCLA campus with registration starting at 6:30 am. The run will begin at 8:00 am and all festivities will conclude by 11:00 am.
 - b. Lunch with Dean Washington took place on November 12, 2013. Ana and Laura attended. The event was very successful and Dr. Washington was extremely engaging with Health Systems staff.
 - c. CUCSA UC Riverside: UC Riverside hosted the fall meeting of The Council of UC Staff Assemblies (CUCSA) from December 4-6, 2013.
3. **President-Elect/Immediate Past President Updates:** Rejeana gave updates from the CUCSA meeting. Topics discussed included better communication, having a staff member at the Regents Meetings, and helping to keep the UC Campuses tobacco free.
4. **VP Updates**
 - a. Events – Shirelle gave an update on the Small Business Resource Fair. The event will take place on January 28, 2014 in Ackerman Grand Ballroom.
 - b. Information Systems – Continuing to make updates to the UCLA Staff Assembly website.
 - c. Programs – The next Learn-at-Lunch will be January 22 on Recreation and Fitwell Programs.
 - d. Special Projects – Oversaw the toy drive in December. The Mrs. Block VIP Reception and Women's Basketball Game will be on February 21 against California.
 - e. Strategic Communications – Working on newsletter and on increasing our Facebook membership.
 - f. Secretary/Historian – No update.
 - g. Treasurer – No update.
 - h. Member-At-Large – No update.
5. **Upcoming Events**
 - a. Learn-at-Lunch – Introduction to UCLA Recreation and FITWELL Programs – January 22, Pavilion Club
 - b. Small Business Resource Fair – January 28, Ackerman Ballroom
 - c. Learn-at-Lunch: Introduction to Nutrition – February 12, 300 Med Plaza, Marissa Leif Conference Room
 - d. Lunch with Dean Washington – February 18
 - e. AMG/Staff Assembly Joint Event – February 21, Royce 314
 - f. Mrs. Block VIP Reception and Women's Basketball Game – February 21
 - g. Learn-at-Lunch: Supporting Student Veterans on Campus – March 12
 - h. True Bruin Move and Groove 5K Run/Walk – March 30
 - i. Lunch with Dean Washington – May 13

6. Next meeting is Tuesday, January 14 in 1-441 MRL