

UCLA Staff Assembly Executive Board Meeting**Tuesday, February 4, 2014, 12:00 - 1:30 pm****1-441 MRL Board Room****Board Members:**

Cindy Cordova, President

Rejeana Mathis, President-Elect

Tanya Williams, Immediate Past President

Shirelle Alexander, Vice President, Events

Kai Chan, Vice President, Information Systems

Ana Aquino, Vice President, Programs

Raffi Simonian, Vice President, Special Projects (absent)

Eric Wells, Vice President, Strategic Communications
(absent)

Natasha Levy, Secretary/Historian

Ivonne Bates, Treasurer

Laura Stephey, Member-At-Large

Agenda

1. Reviewed and approved the January 2014 meeting minutes.
2. President's Updates
 - a. Casino Night has caused Staff Assembly to lose money for at least the past three years. Cindy polled the Past President's Council who unanimously suggested canceling the event for 2014. Rejeana may revisit rejuvenating Casino Night during the 2014-15 year if she sees fit.
 - b. True Bruin Move and Groove 5K Run/Walk – The goal is to get 300 participants.
 - c. I Heart Walking - Volunteers needed for February 13 to work the Staff Assembly booth at the I Heart Walking Finale and February 19 at the I Heart Walking T-shirt Giveaway.
 - d. Breakfast with the Chancellor – Will be on April 7 in 2121 Murphy Hall. Laura Stephey will attend.
 - e. AMG/Staff Assembly Joint Event – Postponed for the time being.
3. President-Elect/Immediate Past President Updates – No updates.
4. VP Updates
 - a. Events – Shirelle shared a report about the Small Business Resource Fair. She suggested for 2015 to have two board members handle the event in the future, to have a raffle for volunteers, to have ambassadors at the event, and to have volunteers monitoring the food.
 - b. Information Systems – Kai continues to update the website and to post the minutes from our monthly meetings.
 - c. Programs - The next Learn-at-Lunch event is on February 6 entitled "Introduction to Nutrition Basics." Over 70 people have signed up.
 - d. Special Projects – The next Mrs. Block event will be the Women's Gymnastics event on February 22. Raffi met with the Academic Senate Chair, Dr. Janice Reiff to prioritize the list of speakers for the Emerging Research Speaker Series. Dr. Reiff reviewed the list of names and suggested we contact Dr. Kathlyn (Kara) Cooney who does research on Egypt to be our speaker.
 - e. Strategic Communications – we have 1,279 likes on Facebook. We should do more contests on Facebook, like the one we did on Halloween in order to generate more likes.
 - f. Secretary/Historian – No updates
 - g. Treasurer – We are in the black.
 - h. Member-At-Large – No updates.

5. Upcoming Events

- a. Learn-at-Lunch – Introduction to Nutrition – February 6, 300 Med Plaza, Marissa Leif Conference Room
- b. I Heart Walking – February 10-13
- c. Lunch with Dean Washington – February 18
- d. Mrs. Block VIP Reception and Women’s Gymnastics Event – February 22
- e. Learn-at-Lunch – Supporting Student Veterans on Campus – March 12
- f. True Bruin Move and Groove 5K Run/Walk – March 30
- g. Breakfast with the Chancellor – April 7
- h. Lunch with Dean Washington – May 13

6. Next meeting is Tuesday, March 11 in the Wooden Center, Plaza View Room