

UCLA Staff Assembly Executive Board Meeting**Tuesday, May 6, 2014, 12:00 - 1:30 pm****1-441 MRL Board Room****Board Members:**

Cindy Cordova, President

Rejeana Mathis, President-Elect (absent)

Tanya Williams, Immediate Past President

Shirelle Alexander, Vice President, Events (absent)

Kai Chan, Vice President, Information Systems

Ana Aquino, Vice President, Programs

Raffi Simonian, Vice President, Special Projects (absent)

Eric Wells, Vice President, Strategic Communications

Natasha Levy, Secretary/Historian

Ivonne Bates, Treasurer

Laura Stephey, Member-At-Large

Agenda

1. The Board reviewed and approved the April 2014 meeting minutes.
2. President's Updates
 - a. UCLA Has Talent - There were only two submissions for the UCLA Has Talent event. The event has been canceled due to lack of interest from staff.
 - b. ABOG – Cindy did a presentation at the Academic Business Officers Group Meeting on how UC staff members can become more involved on campus through Staff Assembly. The panel also included the CUCSA Chair and the Staff Advisors to the Regents.
 - c. Graveyard Shift Employee Recognition - Cindy and Brandie had been working with Health Systems to hand out frozen fruit bars to graveyard shift staff in the Ronald Reagan Hospital. The event will not happen this year. Cindy will send leads to Rejeana in case she would like to do the event next year.
 - d. DGSOM "What is Staff Assembly?" Presentation to Student Affairs Officers – Cindy will do a presentation about Staff Assembly to the SAO's in the David Geffen School of Medicine.
 - e. Staff Assembly Elections – Executive Board nominations will take place from May 19-30, 2014. The voting will take place from June 2-6, 2014 with the new Board announced on June 9, 2014.
 - f. Lunch with Dean Washington – The final lunch for this fiscal year will take place on May 13. Cindy and Tanya will attend.
 - g. "What is Staff Assembly?" Learn-at-Lunch – The event will take place on May 28 at 12:00 p.m. in 300 Medical Plaza. All Board members should attend. A light lunch will be served.
 - h. CUCSA – The next CUCSA meeting will take place June 4-6, 2014 at UC San Diego.
3. President-Elect/Immediate Past President Updates – No updates
4. VP Updates
 - a. Events - Absent
 - b. Information Systems – No updates
 - c. Programs – the May and June events have been set. May 28 – What is Staff Assembly? (all Board members must attend); June 20 – Caring for Elderly Family Members. Ana is working with Raffi on the July event which might be the Smart App Tools to help professionals.
 - d. Special Projects – Everything is set for the Emerging Research Speaker Series. The talk will take place on Monday, May 12 at 3:30 p.m. in the California Room of the Faculty Center. The UCLA Staff Assembly Awards and Scholarships event is scheduled for June 25. The Review Committee selected the winners on May 5.
 - e. Strategic Communications – No updates
 - f. Secretary/Historian – No updates
 - g. Treasurer – No updates
 - h. Member-At-Large – No updates

5. Upcoming Events

- a. ERSS – May 12, 3:30 pm, Faculty Center
- b. Lunch with Dean Washington – May 13
- c. Learn-at-Lunch – What is Staff Assembly? – May 28
- d. Chancellor’s Staff Honors Reception – June 11, Chancellor’s Residence
- e. Staff Assembly/AMG Joint Event – June 17, 12:00 pm – 1:30 pm
- f. Staff Assembly Year End Celebration – June 17, 3:30 pm at The W Hotel
- g. Learn-at-Lunch – Elder Care – June 20
- h. Staff Scholarships and Awards Event – June 25, 2:00 pm – 4:00 pm, Faculty Center
- i. All-Staff Picnic – August 14

6. Final meeting is tentatively scheduled for Monday, June 9 in the Plaza View Room, John Wooden Center.