

UCLA Staff Assembly Executive Board Meeting

Wednesday, October 8, 2013 12:00 - 1:30pm

1-441 MRL

Board Members:

Cindy Cordova, President

Rejeana Mathis, President- Elect

Tanya Williams, Immediate Past President

Kai Chan, Vice President-Information Systems

Ana Aquino, Vice President Programs

Shirelle Alexander, Vice President Events- absent

Eric Wells, Vice President Strategic Communications

Raffi Simonian, Vice President Special Projects

Natasha Levy, Historian/Secretary - absent

Ivonne Bates, Treasurer – absent

Laura Stephey, Member-at-Large

Agenda

1. Review and approved September 2013 meeting minutes
2. President's Updates
 - a. UC Benefits Town Hall – Four Town Halls are scheduled next week to discuss upcoming changes to healthcare benefits. Representatives from UCOP and local campus Benefits Office will present the new benefit plans and answer questions. The session on Friday will be video taped and the link provided on the SA website
 - b. Halloween Costume Contest – SA will hold its 1st Annual Halloween Costume contest. Staff members will be invited to post their Halloween picture on our facebook page and the picture/costume with the most likes will win a Wolfgang Puck's gift card.
 - c. AMG/Staff Assembly Joint Event – a meeting was held with AMG board members to discuss possible topics for the AMG/Staff Assembly joint professional development Learn-at-Lunch. The (3) possible themed topics were the following: 1) Continuing Education (i.e. FEMBA, UNEX, CHR classes, etc); 2) Linked-In Photographer (how to create or enhance and update your linked-in page); and 3) Technology-Speed Dating (learning newest software, apps, websites, etc in a speed dating format). Goal of the joint Learn-at-Lunch is to provide networking opportunities, be career focused and include staff at all employment levels.
 - d. President Napolitano's Visit – UC President Napolitano will be visiting the UCLA campus on Friday (10/11) and Saturday (10/12). Four SA board members (along with AMG board members) have been invited to have lunch with her on Saturday, October 12th. This will allow her to hear about the campus from a staff perspective.
 - e. Cristina Santos – Cristina reached out to SA looking for volunteering opportunities. She just earned her Meeting & Event Planning Certificate and is eager to volunteer and assist with any upcoming events.
 - f. Staff Assembly 5K Run/Walk – The date has been changed to March 30, 2014. Now that we have a firm date, the committee will meet next week to assign tasks and timetables to the committee members.
 - g. True Bruins Wear Blue – still continuing this contest with the support of UCLA Athletics and staff involvement. The number of submissions for fan Friday is up from last year. Staff are constantly looking for more fun and creative ways to show their Bruin Pride.
3. VP Updates
 - a. Events – The Resource Fair initial planning has begun. The application packet is in the process of being updated. Lauren, our contact from purchasing, has left the University. Not sure at this time who we will work with for assistance with additional vendors.
 - b. Information Systems – Breakfast with the Chancellor PDF needs to be updated.
 - c. Programs – Two Open Enrollment Learn-at-Lunches are upcoming (see upcoming event dates).
 - d. Special Projects – Mrs. Block VIP Reception & Volleyball game was well attended with 50 staff members including their guest. Everyone enjoyed the reception and the game.

- e. Strategic Communications – Facebook traffic has increased. Our “likes” have reached over 1,000.
- f. Treasurer – No update was made.
- g. Secretary – No update was made.

4. Upcoming events

- a. UC Benefits Town Hall – October 14, 12:00pm – 1:30pm, 2:00pm – 3:30pm
- b. UC Benefits Town Hall – October 18, 10:00am – 11:30am, 2:00pm – 3:30pm
- c. Learn-at-Lunch: Open Enrollment – November 1
- d. Learn-at-Lunch: Open Enrollment – November 4
- e. Breakfast with the Chancellor – November 5
- f. Lunch with Dean Washington – November 12
- g. Mrs. Block LA Walking Tour – November 16
- h. Small Business Resource Fair – January 28, 2014
- i. Lunch with Dean Washington – February 18, 2014
- j. True Bruin Move and Groove 5K Run/Walk – March 30, 2014
- k. Lunch with Dean Washington – May 13, 2014

5. Next meeting is Wednesday, November 6, 2013, 12:00-1:30 pm, Plaza View Room –John Wooden Center.